

**Format for Cover-Page**

DBT Ref. No. \_\_\_\_\_

Title of the project under the DBT Ramalingaswami Re-entry Fellowship:

Project Report (till pre-closure):

Name of Awardee and Address

Reasons for Pre-closure of the project:

**Proforma for Project Pre-Closure Report**

**1. File No.**

**2. Date of Sanction & Duration of Fellowship**

**3. Name of Awardee**

- (i) Title of Project
- (ii) Objective

**4. Achievements vis-a-vis objectives/ targets**

<b>Objectives defined</b>	<b>Objectives met</b>

**5. Detailed consolidated report vis-à-vis**

- (i) Outcome of the entire project
- (ii) Highlights/ Significant achievement (s)
- (iii) Specific deliverable (s)
- (iv) Publications
- (v) Human Resources
- (vi) Deviation made from original objectives if any, while implementing the project and reasons thereof.
- (vii) Experimental work giving full details of experimental set up, methods adopted, data collected supported by necessary tables, charts, diagrams, photographs etc.
- (viii) S&T benefits accrued

**6. Budget utilization**

<b>Head</b>	<b>Total Grant release till date</b>	<b>Grant Utilized</b>

## FINAL STATEMENT OF EXPENDITURE

1. Title of the project under the DBT Ramalingaswami Re-entry Fellowship
2. Sanctioned cost : Rs.
3. Revised Cost, if any : Rs.
4. Duration of the project : \_\_\_\_\_ (months/years)
5. Sanction order No. :
6. Date of commencement of project :
7. Extension, if any :
8. Date of pre-closure/completion of project:

### Details of grant, expenditure and balance

**Table I: Sanction and Release Details**

*(Please furnish details as per the official order)*

S. No.	Budget Head	Sanctioned cost	Year-wise Release made					Balance
			1 <sup>st</sup> Yr.	2 <sup>nd</sup> Yr.	3 <sup>rd</sup> Yr.	4 <sup>th</sup> Yr.	5 <sup>th</sup> Yr.	
1	Fellowship							
2.	Contingency / Research Grant							
3.	HRA							
4.	Overheads, if any							
5.	Total							

**Table II: Expenditure Details**

S. No.	Budget Head	Year-wise Expenditure incurred					Balance
		1 <sup>st</sup> Yr.	2 <sup>nd</sup> Yr.	3 <sup>rd</sup> Yr.	4 <sup>th</sup> Yr.	5 <sup>th</sup> Yr.	
1	Fellowship						
2.	Contingency / Research Grant						
3.	HRA						
4.	Overheads, if any						
5.	Total						

(AWARDEE)

(FINANCE OFFICER)

(HEAD OF THE INSTITUTE)